



EESAC PROPOSAL FORM 2012-2013

Ronald W. Reagan/Doral Senior High School
8600 NW 107th Ave Doral, FL 33178

Description of the Program/ Project Proposal

Amount Requested: \$ _____

Purchase over \$1,000 must have 3 written quotes, one of which must be a certified Minority/Women Business Enterprise (M/WBE). A list of certified M/WBE vendors is available on the Office of Economic Opportunity website: <http://mwbe.dadeschools.net>

Vendor quote: Attachment of quote must be included
 Deliver to Mr. Perez in room 130 or Ms. Ibarra room 233

Program/ Project SIP (School Improvement Plan) Target Population: _____

How does this proposal impact the SIP student department plan?

Faculty/Community/ Parent/ Student Name: _____

Phone: _____ Email: _____

Cell phone: _____ Signature: _____

Office Use only:

Approved

Ordered

Received

Invoice paid

EESAC Chair:

District Funds (Ms. Alfonzo, Jaskie)
Internal Funds (Mr. Dor, Alex)

Date: _____

Date: _____

Steps

1. Attain 3 written quotes if over \$1,000 Purchase over \$1,000 must have 3 written quotes, one of which must be a certified Minority/Women Business Enterprise (M/WBE). A list of certified M/WBE vendors is available on the Office of Economic Opportunity website: <http://mwbe.dadeschools.net>
2. EESAC approves proposal
3. Complete proper paperwork. See the following individuals for proper forms:

District Funds (Ms. Alfonzo, Jaskie)

Internal Funds (Mr. Dor, Alex)

Any orders not received by May 2012 will be cancelled.

If you have any questions, contact Ms. Ibarra at aibarra@dadeschools.net