

Dear EESAC Stakeholder,

Your EESAC Council encourages you to make a request for EESAC funding of your project or program to enhance our student's success. Your proposal must be submitted ten working days before the EESAC meeting at which time the council members are to consider the request.

This cover letter introduces the procedure that your EESAC Council has adopted for requesting EESAC funding. Please find attached two documents:

- 1) EESAC Guidelines for Accessing Funding
- 2) EESAC Proposal Form

If you would like to submit a proposal for EESAC funding, please review the Guidelines and then complete the EESAC Proposal Form in full. The form and vendor quote must be submitted by Email to [dmontenegro@dadeschools.net](mailto:dmontenegro@dadeschools.net) before the following Deadline.

April 7<sup>th</sup>, 2011– Deadline for Email Proposals.

April 21<sup>st</sup>, 2011 – EESAC meeting to vote on proposals.

It is advised, but not necessary, that you attend the April 21<sup>st</sup>, 2011 EESAC meeting to explain your request.

If there are any questions, please contact me.

Domingo M. Montenegro  
EESAC Chairman